



REPUBLIC OF LIBERIA

WITNESS PROTECTION AGENCY

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OFFICE OF THE DIRECTOR

INVITATION FOR APPLICATION FOR THE POSITION OF ICT SECURITY SPECIALIST AT THE WITNESS PROTECTION AGENCY OF LIBERIA

Position Title: ICT Security Specialist

Duty Station: Head Office, Mamba Point, Monrovia, Liberia

Reports To: Director

Position Type: Full-Time

Application Deadline: Monday, January 26, 2026

BACKGROUND

The Witness Protection Agency (WPA) is an autonomous Agency under the Executive Branch of the Government of the Republic of Liberia. The Agency is mandated to ensure the protection, safety, confidentiality, and welfare of witnesses and whistleblowers. As part of its commitment to ensure operational excellence and institutional integrity, the WPA seeks a qualified and dedicated **ICT Security Specialist** to strengthen its digital security infrastructure and protect sensitive operational data on classified witnesses.

POSITION SUMMARY

The ICT Security Specialist will be responsible for designing, implementing, and managing cybersecurity systems and protocols that protect the Agency's classified information, communication channels, and digital assets. The ideal candidate will possess a strong technical background, high ethical standards, and a commitment to national service.

DUTIES AND RESPONSIBILITIES

- Develop and enforce ICT security policies, procedures, and risk mitigation strategies.
- Monitor and secure all digital systems, networks, and databases used by the WPA.

- Configure and manage firewalls, intrusion detection/prevention systems, and endpoint protection tools.
 - Lead investigations into cyber incidents and maintain incident response protocols.
 - Ensure compliance with national ICT laws and international data protection standards.
 - Conduct regular security audits and prepare reports for senior leadership.
 - Train staff on cyber security awareness and secure data handling practices.
 - Provide technical support for secure communication tools and encrypted data systems.
 - Collaborate with national and international partners on cyber security initiatives.
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Technical Skills:

- Demonstrated cyber security skills
 - LAN, WAN WLAN management
 - TCP/IP, DNS, DHCP, VPN
 - SQL, MySQL Database maintenance
 - Router, switches, firewalls, networking security and monitoring
 - Internet connectivity and bandwidth management
 - Information security principles
 - Incident response and disaster recovery planning support methodologies.
 - Excellent report-writing, documentation, and communication skills.
 - Proficiency in office software and data management tools.
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QUALIFICATIONS AND EXPERIENCE

- Professional certifications in cyber security, computer networking, system administration, database administration and are highly desirable.
- Minimum of three (3) years of relevant experience in ICT security, cyber security, system administration, SQL database administration, web development and maintenance preferably in a government, donor or law enforcement setting.
- Candidate must have some college education and professional IT certifications.
- Proven expertise in network security, encryption, and incident response.
- Familiarity with Liberian ICT regulatory frameworks and international standards (e.g., ISO/IEC 27001).
- Strong analytical, communication, and problem-solving skills.

- High level of discretion, integrity, and commitment to confidentiality.
 - Female candidates are encouraged to apply
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CORE COMPETENCIES

- Proven leadership and team management
 - Strategic planning and problem-solving
 - Ethical decision-making and integrity
 - Confidentiality and discretion
 - Interpersonal and counseling skills
 - Crisis management and adaptability
 - Commitment to human rights and psychosocial well-being
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APPLICATION PROCEDURE

Interested applicants should submit the following documents:

1. Cover Letter addressed to the Director, Witness Protection Agency
2. Updated Curriculum Vitae (CV)
3. Copies of academic and professional credentials
4. At least two (2) professional references

Applications should be submitted via email to:

witnessprotectionunitlib@gmail.com

Or delivered in person to: Director, Witness Protection Agency, Ministry of Justice, Mamba Point, Monrovia, Liberia

Only shortlisted candidates will be contacted for interviews.

The Witness Protection Agency is an equal opportunity employer committed to diversity, integrity, and national service.